

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on October 1, 2013.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Police Chief Jeff Branson, Tourism Director Angelia Burgett and City Clerk Susan J. O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting September 17, 2013; and bills and payroll for the last half of September, 2013.

Bills and Payroll for the last half of September, 2013

General Fund

Payroll		\$	249,849.75
Bills		\$	<u>62,136.84</u>
	Total	\$	311,986.59

Hotel Tax Administration

Payroll		\$	2,339.24
Bills		\$	<u>7,327.86</u>
	Total	\$	9,667.10

Festival Management

Bills		\$	<u>13.55</u>
	Total	\$	13.55

Insurance & Tort Judgment

Bills		\$	<u>48,045.18</u>
	Total	\$	48,045.18

Midtown TIF Fund

Bills		\$	<u>13,515.00</u>
	Total	\$	13,515.00

Capital Projects Fund

Bills		\$	<u>2,928.00</u>
	Total	\$	2,928.00

Water Fund

Payroll		\$	28,077.88
Bills		\$	<u>23,005.92</u>
	Total	\$	51,083.80

Sewer Fund

Payroll		\$	34,858.67
Bills		\$	<u>10,987.06</u>
	Total	\$	45,845.73

Heath Insurance Fund

Bills		\$	<u>147,487.33</u>
	Total	\$	147,487.33

Motor Fuel Fund

Bills		\$	<u>28,090.25</u>
	Total	\$	28,090.25

Mayor Gover opened the floor for discussion or comments which was followed with no discussion.

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS, AND COMMUNICATIONS:

Mayor Gover opened the floor for public comments or questions followed by no comments.

NEW BUSINESS:

Commissioner Cox seconded by Commissioner Owen moved to adopt Special Ordinance No. 2013-1540, declaring the personal property owned by the municipality surplus and authorizing the sale or disposal of property.

**CITY OF MATTOON, ILLINOIS
SPECIAL ORDINANCE: 2013-1540**

**A SPECIAL ORDINANCE DECLARING THE PERSONAL PROPERTY OWNED BY THE MUNICIPALITY
SURPLUS AND AUTHORIZING THE SALE OF THE VEHICLE**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The vehicle identified on Exhibit A to this ordinance is no longer necessary or useful to, or for the best interest of the City of Mattoon, and is hereby declared surplus to the needs of the City of Mattoon.

Section 2. The City of Mattoon, Illinois does not express any warranty nor imply any statement of condition of this surplus property. The Chief of Police is hereby authorized to advertise the Department's vehicle for sale by the most advantageous means and to negotiate the conditions for its sale with any interested buyer without further formal consideration or approval by the City Council. The City of Mattoon shall reserve the right to accept or reject any and/or all offers for this property. Upon no offer for any of the items listed on Exhibit A, the Chief of Police is authorized to dispose of said vehicle by any means necessary.

Section 3. The Mayor and City Clerk are authorized and directed to execute any documents necessary to affect the sale or disposal of the property.

Section 4. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 5. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Cox, seconded by Commissioner Owen, adopted this 1st day of October, 2013, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 1st day of October, 2013.

/s/ Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter-Black
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on October 1, 2013.

Mayor Gover opened the floor for comments or discussion. Mayor Gover inquired about the vehicle with Administrator Gill noting the vehicle was the School Resource Officer's vehicle.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Cox moved to approve Council Decision Request 2013-1456, approving the proposed FY13/14 budget amendment to include \$6,000 for certain downtown expenses.

Mayor Gover opened the floor for comments or discussion followed by no comments.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Cox moved to approve Council Decision Request 2013-1457, approving the expenditure of Mid-town TIF funds in the amount of \$6,000 for landscaping, site furnishings, and miscellaneous minor expenses within the Mid-Town TIF District.

Mayor Gover opened the floor for comments or discussion followed by no comments.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Owen moved to approve Council Decision Request 2013-1458, approving the plans and specifications for the Elm Ridge Resurfacing Project.

Mayor Gover opened the floor for comments or discussion. Commissioner Hall inquired as to the project with Director Barber explaining the 1 ½ inch asphalt application and milling along edge against concrete. Commissioner Graven inquired as to the resolving of drainage issues with Director Barber answering affirmatively. Mayor Gover inquired as to the completion date with Director Barber stating by Thanksgiving.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2013-1459, awarding the 2013/2014 Water Treatment Plant chemical bids to:

General Chemical for Alum @ \$0.2275/pound;
Brenntag for Ammonium Sulfate @ \$0.34/pound;
Continental Carbonic Products, Inc. for Carbon Dioxide @ \$0.0575/pound;
Brenntag for Chlorine @ \$0.1990/pound;
Hawkins for Fluoride @ \$0.375/pound;
Carus for Permanganate @ \$0.89/pound;
Hawkins for Phosphate Blend @ \$0.50/pound;
Standard Purification for Powdered Activated Carbon @ \$0.5940/pound.

Mayor Gover opened the floor for comments or discussion. Director Barber noted this was the 5th bid in a row for lower prices.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to approve Council Decision Request 2013-1460, approving the bid specifications for the demolition of 2017 Western Avenue; and authorizing the solicitation of bids for the demolition and cleanup of 2017 Western Avenue.

Mayor Gover opened the floor for comments or discussion. Administrator Gill explained the possession of property due to the uninhabitable condition of the property without going through court. Council inquired as to the bidding date, completion date, previous fire issue, and aftermath. Administrator Gill noted October 23rd for the bid date, completion date as 30-45 days in contract, situation due to previous fire, and surplus property sale following cleanup.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2013-1461, approving up to a \$10,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to pay directly to the hotel for rooms costs associated with the Lake Land College Men's Basketball Laker Classic to be held November 8-10, 2013.

Mayor Gover opened the floor for comments or discussion. Commissioner Cox noted his abstention due to employment with Lake Land College.

Mayor Gover declared the motion carried by the following vote: Abstain Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Graven moved to approve Council Decision Request 2013-1462, approving a \$5,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon Youth Wrestling Club for hosting the Santa Chase to be held on November 23, 2013; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for comments or discussion followed by no comments.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT – noted a variety of meetings, a Choice presentation to the Sophomore class, ordinances for next meeting, demolition specifications and business as usual with nuisances and permits.

Mayor Gover noted his and Administrator's attendance at an upcoming meeting with Charleston Mayor Reynolds and Charleston City Manager Scott Smith. Mayor Gover opened the floor for questions or comments from the Public or Council with no responses.

CITY ATTORNEY – had nothing to report. Mayor Gover opened the floor for questions with no responses.

CITY CLERK – noted business as usual.

FINANCE – noted various reports, auditor contact, receipt of actuarial report from Police Pension Board. Mayor Gover opened the floor for questions with no responses.

PUBLIC WORKS – noted Bartels work on sidewalks along Swords Drive. Mayor Gover inquired whether there was to be concrete in the median with Director Barber answering affirmatively. Director Barber added conducting the Broadway Avenue Streetscaping meeting. Mayor Gover opened the floor for questions. Commissioner Cox inquired as to the next step. Director Barber stated preparation of cost estimate, finalizing designs, and annually budgeting for each phase.

FIRE – Commissioner Hall noted a report from the Chief as training, fire drills, public service events, ladder truck to Sgt. Lane's burial in Neoga, IL, new hire testing, fundraising for Children's Network & Operation Sleighride, food baskets (November 26th), and October 6-12 is Fire Prevention Week – Prevent Kitchen Fires. Commissioner Graven noted the availability of T-shirts for sale to benefit cancer from the Fire Department. Mayor Gover opened the floor for questions with no responses.

POLICE – noted a joint meeting with the City of Charleston and E.I.U. regarding the development of a plan for incidences like the recent "Barn Party"; and investigations of a house explosion due to criminal activities. Commissioner Cox inquired if talks were ongoing regarding the "Barn Party" with Chief Branson answering affirmatively due to multiple jurisdictional efforts.

TOURISM – noted preparation for the Chamber Expo, two upcoming parades, and positive meeting with visitors dealing with arts and culture. Mayor Gover opened the floor for questions with no responses.

COMMENTS BY THE COUNCIL

Commissioners Cox, Graven, Hall, and Owen had no further comments.

Commissioner Hall seconded by Commissioner Cox moved to adjourned at 6:55 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/ Susan J. O'Brien
City Clerk